

MINUTES
Cass County Public Library Board of Trustees
Regular Board Meeting
Harrisonville Branch – Meeting Room
March 20, 2024 @ 4:45pm

DRAFT

Call to Order: 4:45pm

Trustees roll call attendance taken by Board President Tonya Long:
Present: Roger Toomey, Diana Larson, Tonya Long, Jessica Levsen, Becky Klein
CCPL Staff present: Director Robin Hudson, Business Assistant Mary Duncan

Meeting was streamed via YouTube. The recording can be found on the library's YouTube channel.

Pledge of Allegiance

Approval of Agenda

Diana Larson moved, seconded by Jessica Levsen, to approve the agenda as presented. Motion passed by majority vote.

Consent Agenda

Jessica Levsen moved, seconded by Diana Larson, to approve the consent agenda, including the regular meeting minutes from February 21, 2024, the financial reports for February, and the March 2024 payables. Motion passed by majority vote.

Public Comments

The Board heard comments from Connie Poisal and Tom Marshall.

Unfinished Business

None.

New Business

Director Hudson shared the CCPL 2023 Annual Report.

Director Hudson presented the Memo of Understanding with the City of Peculiar. Becky Klein moved, seconded by Jessica Levsen, to accept the Memo of Understanding with the City of Peculiar as presented. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Aye. Motion passed.

Director's Report

Staff changes include:

New Hires/Transfers: Jeanette Baker was hired as a Pleasant Hill Substitute, and Tricia Beaman was hired as a 12-hour Library Assistant at Pleasant Hill.

Open positions: 18-hour Pleasant Hill Teen Specialist, 24-hour Bookmobile Driver/Assistant, Assistant Director, 24-hour Facilities Specialist in Administration.

HR hour changes: Pat Peel moving from 24 hrs to 30 hrs effective March 24, 2024.

Branch Activity Report

Director Robin Hudson gave updates about improvements with NRC, Pleasant Hill, and Bookmobile. Director Hudson shared information about the new Exploration Library Fiber Art kits (weaving, knitting, and crocheting). Director Hudson also shared that the hours of operation at the Archie branch will be adjusted in June to accommodate being open on Fridays.

Trustees' Comments

Becky Klein shared the Foundation meeting will be April 8, 2024.

Recess to Executive Session

At 5:05pm, Jessica Levsen moved, seconded by Diana Larson, to recess to executive session under Missouri Revised Statute 610.021.1 to discuss legal issues and Missouri Revised Statute 610.021.2 to discuss real estate issues. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Aye. Motion passed.

At 6:32pm, Jessica Levsen moved, seconded by Roger Toomey, that the closed executive session end and regular session resume. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Aye. Motion passed.

Actions from Executive Session

Jessica Levsen moved, seconded by Diana Larson, to approve Executive Session Legal / Real Estate / Bidding Minutes from 2/21/24, and Special Meeting - Executive Session Legal / Real Estate / Personnel Minutes from 3/7/24. On roll call vote: Toomey-Aye, Larson-Aye, Long-Aye, Levsen-Aye, Klein-Abstain. Motion passed.

Adjournment

It was moved that the meeting adjourn. This was seconded and passed by majority vote at 6:33pm.

The next regular scheduled meeting will be held Wednesday, April 17, 2024, at 4:45 pm.

Approved by the Board on _____, 2024

Secretary

Library Director